



# CABINET

Monday, 29th June, 2020  
at 6.00 pm

All Council meetings until further notice will be held remotely. The following link will allow you to view the live streaming of these proceedings ;<https://youtu.be/fPI3mK146T4>

## MAYOR AND CABINET (The Executive)

### Councillors:

Mayor Philip Glanville (Chair)

Mayor of Hackney

Councillor Anntoinette Bramble (Vice-Chair)

Deputy Mayor of Hackney and Cabinet Member for Education, Young People and Children's Social care  
Cabinet Member for Energy, Waste, Transport and Public Realm

Councillor Jon Burke

Councillor Christopher Kennedy

Cabinet Member for Health, Adult Social Care and Leisure

Councillor Clayeon McKenzie

Cabinet Member for Housing Services

Councillor Guy Nicholson

Cabinet Member for Planning, Business and Investment

Councillor Rebecca Rennison

Deputy Mayor of Hackney and Cabinet Member for Finance, Housing Needs, and Supply

Councillor Caroline Selman

Cabinet Member for Community Safety, Policy and the Voluntary Sector

Councillor Carole Williams

Cabinet Member for Employment, Skills and Human Resources

Councillor Caroline Woodley

Cabinet Member for Families, Early Years and Play

### Mayoral Advisers:

Councillor Sem Moema

Private Renting and Housing Affordability

Councillor Yvonne Maxwell

Older People

### Tim Shields

Chief Executive

Contact: Clifford Hart, Senior Governance Services Officer

Tel: 020 8356 3597

[Clifford.hart@hackney.gov.uk](mailto:Clifford.hart@hackney.gov.uk)

19 June 2020

## ADDITIONAL MEETING INFORMATION

### Meeting Dates

20 July 2020  
29 September 2020  
19 October 2020  
30 November 2020  
14 December 2020  
21 January 2021  
22 February 2021  
22 March 2021  
26 April 2021

### Public Involvement

The public have the right to ask questions or submit petitions or deputations to Cabinet meetings.

Contact Governance Services (Tel: 020 8356 3597) for further information on how this can be arranged. Or email: [Clifford.hart@hackney.gov.uk](mailto:Clifford.hart@hackney.gov.uk)

Further information can also be found within Part 4 of the Council's Constitution (which can be seen on the website [www.hackney.gov.uk](http://www.hackney.gov.uk) at this link –

<http://mginternet.hackney.gov.uk/documents/s36746/4.4%20-%20Executive%20Procedure%20Rules.pdf>

### Contact for Information

Clifford Hart  
Tel: 020 8356 3597  
Email: [Clifford.hart@hackney.gov.uk](mailto:Clifford.hart@hackney.gov.uk)

# CABINET AGENDA

## Monday, 29th June, 2020

### ORDER OF BUSINESS

<b>1</b>	<b>Apologies for Absence</b>
<b>Item No</b>	<b>Urgent Business</b>
<b>2</b>	<p>The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under Item 14 below. New items of exempt business will be dealt with at Item 16 below).</p>
<b>Wards Affected</b>	
<b>Contact Officers</b>	
Clifford Hart, Senior Governance Officer	
<b>Item No</b>	<b>Declarations of interest - Members to declare as appropriate</b>
<b>3</b>	<p>A Member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:</p> <p>(i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and</p> <p>(ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.</p> <p>A Member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.</p> <p>Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 8.1-15.2 of Section Two of Part 5 of the Constitution and Appendix A of the Members' Code of Conduct.</p>
<b>Wards Affected</b>	
<b>Contact Officers</b>	
Clifford Hart, Senior Governance Officer	
<b>Item No</b>	<b>Notice of intention to conduct business in private, any representations received and the response to any such representations</b>

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On occasions part of the Cabinet meeting will be held in private and will not be open to the public if an item is being considered that is likely to lead to the disclosure of exempt or confidential information. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (the "Regulations"), members of the public can make representations about why that part of the meeting should be open to the public.

This agenda contains provision for consideration of exempt items as set out at **Item 15 : Exclusion of the Press and Public**. No representations with regard to these have been received.

This is the formal 5 clear day notice under the Regulations to confirm that this Cabinet meeting will be partly held in private for the reasons set out in this Agenda.

**Wards Affected**

**Contact Officers**

Clifford Hart, Senior Governance Officer

5

**Questions/Deputations/Petitions**

**Item No**

**Unrestricted minutes of the previous meeting of Cabinet held on 18 May 2020**

6

To agree the minutes of the previous meeting of Cabinet held on 18 May 2020.

**(Pages 1 - 8)**

**Wards Affected**

**Contact Officers**

Clifford Hart, Senior Governance Officer

**Item No**

**Unrestricted minutes of Cabinet Procurement Committee**

7

To receive the minutes of the Cabinet Procurement Committee (CPC) held on 11 May 2020 - for noting only.

**(Pages 9 - 20)**

**Wards Affected**

**Contact Officers**

Clifford Hart, Senior Governance Officer

**Item No**

**2020/21 OVERALL FINANCIAL POSITION, PROPERTY DISPOSALS AND ACQUISITIONS REPORT WHICH TAKES ACCOUNT OF THE ESTIMATED FINANCIAL IMPACT OF COVID 19 AND THE ON-GOING EMERGENCY - Key Decision No. FCR Q 73 - TO FOLLOW**

8	This OFP presents an update on the current financial position which takes account of the estimated financial impact of COVID 19 and the on-going emergency.	
<b>Wards Affected</b>		<b>Contact Officers</b>
		Russell Harvey, Senior Financial Control Officer Tel: 020 8356 3611
<b>Item No</b>	<b>PROCEDURAL CHANGES TO CONSERVATION AREA REVIEW PROGRAMME Key decision No. NH Q67</b>	
9	This report seeks Cabinet's approval for revised procedures in the review and designation of conservation areas in the borough. The changes relate to how proposals are reported to and adopted by Cabinet and the length of public consultation that takes place with key stakeholders.	<b>(Pages 21 - 42)</b>
<b>Wards Affected</b>		<b>Contact Officers</b>
		Matt Payne, Conservation and Design Officer Tel: 020 8356 8106
<b>Item No</b>	<b>LOW TRAFFIC NEIGHBOURHOOD DURING COVID-19 - Key Decision No. NH Q82</b>	
10	<p>This report seeks Cabinet's approval to authorise and implement a necessary Experimental traffic order , subject to the requirements of the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996, , which consist of two road filtering schemes for the following areas:</p> <ul style="list-style-type: none"> <li>(i) Shepherdess Walk just south of Murray Grove together with Nile and Ebenezer Street at their junctions with Vestry Road ; and</li> <li>(ii) Pritchards Road at Cat and Mutton Bridge together with further filters of Forest Road, Richmond Road, Middleton Road / Haggerston Road, Dunston Street and Lee Street to the east of the A10. The further filters would ensure that vehicles do not divert through other residential roads</li> </ul>	<b>(Pages 43 - 68)</b>
<b>Wards Affected</b>		<b>Contact Officers</b>
		Andy Cunningham, Head of Street Scene Tel. 0208 356 6657
<b>Item No</b>	<b>DOCKLESS BIKE ENFORCEMENT POLICY - Key Decision No. NH Q69</b>	
11	This report seeks Cabinet's approval to the proposed dockless bike enforcement policy.	<b>(Pages 69 - 78)</b>

<b>Wards Affected</b>		<b>Contact Officers</b>
		Malcolm Smith, Principal Transport Planner Tel: 020 8356 8023
<b>Item No</b>	<b>Schedule of Local Authority School Governor appointments</b>	
12	To agree the School Governor appointments.	(Pages 79 - 80)
<b>Wards Affected</b>		<b>Contact Officers</b>
		Clifford Hart, Senior Governance Officer
<b>Item No</b>	<b>Appointments to Outside Bodies</b>	
13	The schedule lists appointments to outside bodies.	
<b>Wards Affected</b>		<b>Contact Officers</b>
		Clifford Hart, Senior Governance Officer
<b>Item No</b>	<b>New items of unrestricted urgent business</b>	
14	To consider any items admitted at Item 2 above.	
<b>Wards Affected</b>		<b>Contact Officers</b>
		Clifford Hart, Senior Governance Officer
<b>Item No</b>	<b>Exclusion of the press and public</b>	
15	<p><u>Note from the Governance Services Manager</u></p> <p>In the event of there being any late items of exempt urgent business then the Chair will MOVE the resolution as defined below to allow consideration of urgent exempt matters.</p> <p><b>PROPOSED RESOLUTION :</b></p> <p>That the press and public be excluded from the remainder of the meeting as the item (s) below contain exempt information, as defined under Part 1, Schedule 12A of the Local Government Act 1972.</p>	
<b>Wards Affected</b>		<b>Contact Officers</b>

Clifford Hart, Senior Governance  
Officer

**Item No**      **New items of exempt urgent business**

**16**      To consider any EXEMPT items admitted at Item 2 above.

**Wards Affected**

**Contact Officers**

Clifford Hart, Senior Governance  
Officer

## Access and Information

### Copies of the Agenda

The Hackney website contains a full database of meeting agendas, reports and minutes. Log on at: [www.hackney.gov.uk](http://www.hackney.gov.uk)

Paper copies are also from the Governance Services Officer whose contact details are shown on page 2 of the agenda.

### Council & Elections Website – [www.hackney.gov.uk](http://www.hackney.gov.uk)

The Council & Elections section of the Hackney Council website contains details about the democratic process at Hackney, including:

- Mayor of Hackney
- Your Councillors
- Cabinet
- Speaker
- MPs, MEPs and GLA
- Committee Reports
- Council Meetings
- Executive Meetings and Key Decisions Notice
- Register to Vote
- Introduction to the Council
- Council Departments



## DEMOCRATIC PROCESS

### Representation

Contact details for all Councillors are available on the website or by calling 020 8356 3373.

Ward Councillors may be contacted at their surgeries or through the Members' Room at the Town Hall (020 8356 3373).

You may also write to any Councillor or a member of the Cabinet c/o Hackney Town Hall, Mare Street, London E8 1EA.

### Scrutiny Procedures

Details are listed in Part 4 of the Council's constitution, see the website for more details or contact the Head of Overview and Scrutiny on 020 8356 3312

### Executive Meetings and Key Decisions Notice

The procedure for taking Key Decisions is listed in Part 4 of the Council's Constitution, available on the website ([www.hackney.gov.uk](http://www.hackney.gov.uk)).

The Executive Meetings and Key Decisions Notice showing Key Decisions to be taken is available on the Council's website. If you would like to receive a paper copy please contact Governance Services (Tel: 020 8356 3597). Or email: [Clifford.hart@hackney.gov.uk](mailto:Clifford.hart@hackney.gov.uk)

### Emergency Procedures

In case of fire or any other emergency the Head of Governance Services or his/her nominated officer will ensure orderly evacuation of all those present in the meeting room. All Members Officers and members of the public should proceed without delay to the assembly meeting point near the car park at the back of the Town Hall where the nominated officer will conduct a count of all who have been evacuated to ensure that all are safe.

### Advice To Members And Officers On Handling Exempt Papers

- Do not photocopy
- Store securely for as long as you hold it
- All papers can be given to Governance Services Officers who will dispose of them appropriately and arrange for them to be recycled
- Note that copies of all exempt papers are held by Governance Services staff.

## Rights of Press and Public to Report on Meetings

Where a remote meeting of the Council and its committees are open to the public, the press and public are welcome to report on meetings of the Council and its committees, through any audio, visual or written methods and may use digital and social media providing they do not disturb the conduct of the meeting and providing that the person reporting or providing the commentary is present at the meeting.

Those wishing to film, photograph or audio record a meeting are asked to notify the Council's Monitoring Officer by noon on the day of the meeting, if possible, or any time prior to the start of the meeting or notify the Chair at the start of the meeting.

The Monitoring Officer, or the Chair of the meeting, will advise that this meeting is being held remotely.

The Chair shall have discretion to regulate the behaviour of all those present recording a meeting in the interests of the efficient conduct of the meeting. Anyone acting in a disruptive manner may be required by the Chair to cease recording or may be excluded from the remote meeting. Disruptive behaviour may include: causing excessive noise; intrusive lighting; interrupting the meeting; or filming members of the public who have asked not to be filmed.

Those visually recording a meeting are asked to respect the wishes of those who do not wish to be filmed or photographed. Failure by someone recording a meeting to respect the wishes of those who do not wish to be filmed and photographed may result in the Chair instructing them to cease recording or in their exclusion from the meeting.

If a meeting passes a motion to exclude the press and public then in order to consider confidential or exempt information, all recording must cease.. The press and public are not permitted to use any means which might enable them to see or hear the proceedings whilst they are excluded from a meeting and confidential or exempt information is under consideration.

Providing oral commentary during a meeting is not permitted.

## ADVICE TO MEMBERS ON DECLARING INTERESTS

Hackney Council's Code of Conduct applies to **all** Members of the Council, the Mayor and co-opted Members.

This note is intended to provide general guidance for Members on declaring interests. However, you may need to obtain specific advice on whether you have an interest in a particular matter. If you need advice, you can contact:

- The Director of Legal & Governance;
- The Legal Adviser to the committee; or
- Governance Services.

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

### 1. Do you have a disclosable pecuniary interest in any matter on the agenda or which is being considered at the meeting?

You will have a disclosable pecuniary interest in a matter if it:

- i. Is of a description specified in regulations made by the Secretary of State and either:
  - a) Is an interest of yours, or
  - b) Is an interest of
    - Your spouse or civil partner
    - A person with whom you are living as husband and wife, or
    - A person with whom you are living as if you were civil partners

And you are aware that that other person has that interest

### 2. If you have a disclosable pecuniary interest in an item on the agenda you must:

- i.
- ii. If you attend a meeting and are aware that you have a disclosable pecuniary interest in any matter to be considered, or being considered, at that meeting, you must subject to the sensitive interest rules, disclose that interest to the meeting and, unless you have obtained a dispensation, you cannot participate in any further discussion on the matter and must leave the meeting room whilst the matter is under discussion and takes place.
- ii. If you have, however, obtained dispensation from the Monitoring Officer or Standards Committee you may remain in the room and participate in the meeting. If dispensation has been granted it will stipulate the extent of your involvement, such as whether you can only be present to make representations, provide evidence or whether you are able to fully participate and vote on the matter in which you have a pecuniary interest.

### 3. Do you have any other interest on any matter on the agenda which is being considered at the meeting?

A Member will have 'other interests' in a matter if:

- i. A Member is a member of an external body, this must be disclosed on the interests form and declared at meetings.
- ii. When contractual, financial, consent, permission or licence matters are under consideration relating to an external body on which you sit as a Member, such an interest must be declared and you cannot participate in the meeting as a Member of the Committee and must leave the meeting whilst the matter is under discussion and takes place
- iii. When contractual, financial, consent, permission or licence matters are under consideration and you have actively engaged in supporting an individual or organisation on the matter, you cannot participate in the meeting as a member of the Committee and must leave the meeting whilst the matter is under discussion and takes place.
- iv. Where a Member has received a gift or hospitality with an estimated value of at least £25, this must be disclosed on the register of interests form and declared at meetings.

### 4. If you have other interests in an item on the agenda you must:

- i.
- ii. Declare the existence and nature of the interest (in relation to the relevant agenda item) as soon as it becomes apparent to you.
- iii. You may remain in the room, participate in any discussion or vote provided that contractual, financial, consent, permission or licence matters are not under consideration relating to the item in which you have an interest.
- iv. If you have an interest in a contractual, financial, consent, permission or licence matter under consideration, you must leave the room unless you have obtained a dispensation from the Monitoring Officer or Standards Committee. You cannot stay in the room or public gallery whilst discussion of the item takes place and you cannot vote on the matter. In addition, you must not seek to improperly influence the decision. Where members of the public are allowed to make representations, or to give evidence or answer questions about the matter you may, with the permission of the meeting, speak on a matter then leave the room. Once you have finished making your representation, you must leave the room whilst the matter is being discussed.
- v. If you have been granted dispensation, in accordance with the Council's dispensation procedure you may remain in the room. If dispensation has been granted it will stipulate the extent of your involvement, such as whether you can only be present to make representations, provide evidence or whether you are able to fully participate and vote on the matter in which you have a non pecuniary interest.

## Further Information

Advice can be obtained from Dawn Carter-McDonald, Interim Director of Legal and Governance on 020 8356 6234 or email [dawn.carter-mcdonald@hackney.gov.uk](mailto:dawn.carter-mcdonald@hackney.gov.uk)



**FS 566728**